

The screenshot shows the ETHICSPPOINT Incident Management interface. The top navigation bar includes the logo and the text 'ISSUE TYPE: CREDIT/FINANCIAL OBLIGATION'. A sidebar on the left contains menu items: 'Questions and Comments', 'Add Follow-Up Notes', 'Upload Files', 'Report Details', 'Print My Report', 'Join a Chat', and 'Log Off'. The main content area is titled 'QUESTIONS AND COMMENTS' and contains the text: 'The organization does not have any questions or comments at this time.'

You can also add Follow Up notes on the Reportable Event.

The screenshot shows the ETHICSPPOINT Incident Management interface. The top navigation bar includes the logo and the text 'ISSUE TYPE: CREDIT/FINANCIAL OBLIGATION'. The sidebar on the left is the same as in the previous screenshot. The main content area is titled 'FOLLOW-UP NOTES' and contains the text: 'Add a note to your report.' Below this text is a large empty text input box. At the bottom right of the input box is a blue 'Send' button.

And upload files.

The screenshot shows the ETHICSPPOINT Incident Management interface. The top navigation bar includes the logo and the text 'ISSUE TYPE: CREDIT/FINANCIAL OBLIGATION'. The sidebar on the left is the same as in the previous screenshots. The main content area is titled 'UPLOAD FILES' and contains the following text: 'Files may have information about you in the properties. Before uploading a file, view the properties by following these steps. 1. Right-click the file and select Properties > Summary tab. 2. Delete any information that you do not want to share. 3. Save the file. Important: Deleting the properties information may not remove all personal information from the file. Files uploaded: 0 You have 100 MB of disk space available for uploading.' Below this text, there is a 'File:' label, a 'Browse...' button, and a 'Description:' label followed by a large empty text input box. At the bottom right of the input box is a blue 'Send' button.

Report details and printing a copy of your submitted report are also available in the follow-up functionality. If you have any concerns or issues when submitting a Report please contact a member of the RPM Compliance Team by emailing complianceawareness@rpminc.com.