## VISIT BY GOVERNMENT OFFICIAL OR AGENT

The guidelines below must be followed when a government official or agent visits any RPM business location:



Be very polite and courteous.



Request to see identification from the purported government official(s) or agent(s).



Immediately contact RPM's corporate legal department (call, text, email, etc. until contact is successfully made): Ed Moore (330-273-8874 (w); 330-242-0677 (m); emoore@rpminc.com); Tracy Crandall (330-273-8806 (w); 330-241-3430 (m); tcrandall@rpminc.com); Matt Kucharson (330-273-8838 (w); 216-469-1803 (m); mkucharson@rpminc.com);

Jessica Medvec (330-273-8894 (w); 330-241-9116 (m); jmedvec@rpminc.com); or Jessica Bieszczak (330-273-8834 (w); 330-241-7136 (m); jbieszczak@rpminc.com).



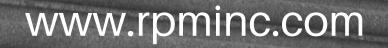
Advise that "per company policy" no questioning, inquiries, or searches are permitted until a company attorney is present.



Do not volunteer any information (only respectfully respond to specific questions).

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These guidelines shall not apply to: (a) pre-approved, scheduled visits with a specific company employee(s); or (b) routine visits by state, city, or other local inspectors, fire marshals, etc.



## VISIT BY MEMBER OF MEDIA

The guidelines below must be followed when a member of the media visits any RPM business location:



Be very polite and courteous.



Request to see identification from the purported media member(s).



Immediately contact RPM's corporate legal department (call, text, email, etc. until contact is successfully made):

Ed Moore (330-273-8874 (w); 330-242-0677 (m); emoore@rpminc.com); Tracy Crandall (330-273-8806 (w); 330-241-3430 (m); tcrandall@rpminc.com); Matt Kucharson (330-273-8838 (w); 216-469-1803 (m); mkucharson@rpminc.com); Jessica Medvec (330-273-8894 (w); 330-241-9116 (m); jmedvec@rpminc.com); or Jessica Bieszczak (330-273-8834 (w); 330-241-7136 (m); jbieszczak@rpminc.com).



Advise that "per company policy" statements can only be made by authorized company representatives.



Do not volunteer any information or answer any questions.

These guidelines shall not apply to pre-approved, scheduled visits with a specific company employee(s).



