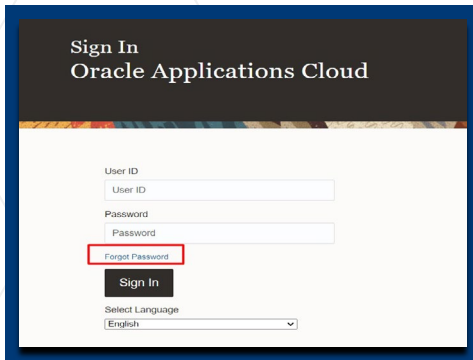


Quick Start Guide Employee Self Service (ESS) Oracle HCM Cloud



1. Access Oracle HCM Cloud via laptop, computer or mobile device:

<https://hcwx.fa.us2.oraclecloud.com/hcmUI/faces/FuseWelcome>



2. Enter your User ID (typically work email address).

3. Enter Password and click Sign In.

4. Click on ME tab, to access your Required Learning Assignments, Personal Information, Contact Information, Emergency Contacts and Employment Information.

Access Oracle HCM Cloud using your mobile device. Use your phone's camera to access the system via the QR Code below:



First Time User?

1. Access Oracle HCM Cloud via laptop, computer or mobile device.
2. All first-time users must create a password by clicking on "Forgot Password."
3. Follow the prompts. An e-mail will be sent to you to complete the reset.
4. In most cases, it is your work email address that you have on file with HR.

Useful Information and Tips

- Supported internet browsers are Firefox, Google Chrome and Safari.
- Oracle HCM Cloud can be accessed on computers, laptops, kiosks, tablets and smart phones.
- Bookmark the website or mark as a favorite on all your devices for easy access!
- If you prefer, access your information by downloading the Oracle HCM Cloud mobile app for Android and iOS.